



भ. व. अ. श.प- वर्षा वन अनुसंधान संस्थान
भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्
(पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय, भारत सरकार के अधीन एक स्वायत्त परिषद्)
पोस्ट बॉक्स नं. 126, जोरहाट – 785001, असम
ICFRE-RAIN FOREST RESEARCH INSTITUTE
Indian Council of Forestry Research & Education
(An Autonomous body of Ministry of Environment, Forest & Climate Change, Govt. of India)
Post Box No. 126, Jorhat – 785001, Assam

संख्या/No.: STR/2025/RFRI/Chemicals & Labwares/37

दिनांक/Date: 09/09/2025

वित्तीय वर्ष 2025-26 में दर अनुबंध करने के लिए रसायनों, कांच के बने पदार्थ और प्लास्टिक के सामान के प्रतिष्ठित डीलरों/आपूर्तिकर्ताओं से मुहरबंद निविदाएं आमंत्रित की जाती हैं। निविदा दस्तावेज युक्त लिफाफा निदेशक, वर्षा वन अनुसंधान संस्थान, जोरहाट, असम को संबोधित होना चाहिए और यह 16/9/2025 को शाम 05.00 बजे तक या उससे पहले संस्थान में पहुंच जाना चाहिए। निविदाओं के साथ Director, ICFRE- Rain Forest Research Institute, Jorhat, Jorhat के पत्र में जोरहाट में देय (payable at Jorhat), 10,000/- (दस हजार मात्र) रुपये के बोली सुरक्षा (डिमांड ड्राफ्ट के रूप में) तथा निम्नलिखित दस्तावेज संलग्न होने चाहिए।

Sealed tenders are invited from reputed dealers/ suppliers of chemicals, glasswares and plasticwares for entering into a Rate Contract for 2025-26 with the Institute. The envelope should be addressed to Director, ICFRE-Rain Forest Research Institute, Jorhat, Assam and it must reach the Institute on or before 16/9/2025, 5 p.m. The tenders must be accompanied by a **bid security in the form of demand draft of Rs 10,000/- (ten thousand only)** in favour of Director, ICFRE- Rain Forest Research Institute, Jorhat payable at Jorhat along with the following documents.

- उद्धृत ब्रांडों का प्राधिकरण डीलरशिप प्रमाणपत्र
Authorization Dealership Certificate of the brands quoted.
- निविदा शुल्क 590/- (जी एस.टी. सहित) (डिमांड ड्राफ्ट के रूप में)
Tender fee of Rs 590/- (including GST)
- 10,000/- (दस हजार मात्र) रुपये के बोली सुरक्षा (डिमांड ड्राफ्ट के रूप में)
Bid Security of Rs 10,000/- in form of Demand Draft
- पैन कार्ड की प्रति
Copy of PAN Card.
- GST पंजीकरण की प्रति
GST Registration
- प्राधिकृत डीलर का एम.एस.ई.-उद्यम पंजीकरण (यदि कोई हो)
MSE- Udyam registration of the authorized dealer (if any).
- निर्माता का मेक इन इंडिया प्रमाण पत्र (यदि कोई हो)
Make in India Certificate of the manufacturer (if any).
- बोली सुरक्षा घोषणा (निर्धारित प्रारूप के अनुसार)
Bid Security Declaration (as per prescribed format)
- निविदाकर्ता/बोलीदाता से वचनबद्धता
Undertaking from the Tenderer/ Bidder

निविदा दस्तावेज वेबसाइट से डाउनलोड किया जा सकता है: <https://rfri.icfre.org> and <https://icfre.gov.in/>.

The tender document can be download from the website: <https://rfri.icfre.org> and <https://icfre.gov.in/>.

आवश्यक वस्तुओं का विवरण
DETAILS OF ITEMS REQUIRED

रसायनों, अभिकर्मकों, प्लास्टिक और कांच के बर्तनों का विवरण इस प्रकार है।

The details of the chemicals, lab essentials, plastic wares and glasswares are as follows.

श्रेणी संख्या Category No.	वस्तुओं का नाम Name of the items	ब्रांडों का नाम Name of the brands.
A	Chemicals and reagents for total range as per the standard specifications of the manufacturer.	Himedia, CDH, Finar, SRL, IDT DNA, Sigma Aldrich, Loba, Axiva, Hysel, Bioserve, Merck Lifescience, Agile, Prolab, Coral, DSS, International Trade Links, Genetix, Allied Scientific, Imperial Life Science, Thomas Beaker, Micro Express, Nice, Life Science IDT primer, Alfa Aesar, Otto, Carelabmad, Microlife, Raman & well Pvt. Merck- Milipore (Lab essentials). Merck- Milipore (Bio Monitoring), Merck Milipore (For bio science products), Rankem, Aldrich, GeNie, Eurofin/ Operon, Qualigens, Bengal Chemical (for ethyl alcohol & rectified spirit), Sigma, Acros & Fisher Bioreagents, SD Fine, Kemphasol, Oxford Laboratory, Honeywell Research Chemicals, Micromaster, B.B Chemical, Symbio scientific etc.
B	Laboratory Research grade Glass & Plastic wares and other lab essentials for total range as per the standard specifications of the manufacturer.	Borosil, Tarsons, Glassco, Molychem, Merck – Life Science, Jain Laboratory, Fisher Glass ware, Kasablanka Plasticware, Abdos, Nice glassware, Zenith, JSGW, Rankem, Labco. Qualigen, Blue star microscopic slide cover glass, Tarson (plastic wares), Riviera, Merck, ScotDuran, Whatman filter paper, Filter paper of other brands, Polylab, Infusil, GSGW, Zenith, Amar Glass, Symbioscientific etc.

प्रमुख, सुविधाएं एवं सेवाएं
Head Facilities & Services
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ICFRE- Rain Forest Research Institute
जोरहाट/Jorhat, असम/Assam

सामान्य नियम एवं शर्तें
General Terms and Conditions

1. The purpose of this tender is for entering into a rate contract for chemicals, glasswares and lab essentials initially for a period of one year which may be extended if deemed necessary by the competent authority. The tenders must be submitted in the prescribed format and it must be duly filled.
2. This rate contract will be applicable for procurement of chemicals, glasswares and lab essentials which are not available in GeM or which are of urgently/ immediately required. Mere award of the rate contract does not guarantee any purchase by the Institute.
3. Tender Fee of Rs 590/- and Bid Security of Rs 10,000/- must be in the form of Demand Draft in favour of Director, Rain Forest Research Institute, Jorhat payable at Jorhat.
4. **Hardcopies of Bid Security & Tender Fee or its exemption certificate must reach the Office of the Director, Rain Forest Research Institute, Sotai, Near Science College (JIST), Jorhat -785010, Assam on or before the last date/ time of submission.**
5. The tender documents must be completed in all respects and the documents must be submitted along failing which the tenders may be rejected. Incomplete proposals and tenders received after due date shall not be entertained. The Institute shall not be responsible for any postal delay and delay in receipt of the Bid Security or Tender Fee.
6. Any bids received by the Institute which does not fulfill the desired terms and conditions shall be rejected outright and no communication in this regard shall be entertained.
7. Tender documents filled up with vague and indefinite expressions such as 'subject to prior confirmation, subject to immediate acceptance, etc' will be treated as vague offers and will be rejected summarily.
8. The Manufacturers (OEMs) offering for the Rate Contract may furnish the name and address of their local authorized distributor / dealer, so that the copies of orders can be endorsed to them for expeditious supply. Any addition or deletion of authorized dealership / distributorship shall be intimated to the undersigned immediately on authorization of a new party.
9. At any time prior to date of submission of tender, the Competent Authority may, for any reason or decision, modify the Terms and Conditions of the tender document by a corrigendum displayed on the its website.

10. Both hard copies and soft copies of price list for the products quoted should be submitted to office.
11. Applicable taxes of the products/ categories should be mentioned in the tender document.
12. Trade discount must be enclosed with Price Bid. The percentage of discount quoted by each firm in tenders should be given both in words and figures. **The L1 for different manufacturers will be decided on the percentage of discount offered.**
13. Delivery of goods shall be made by the supplier within the time limit prescribed in the purchase order; however, in case of emergent requirement he has to supply the required quantity of goods within one week of placing of order.
14. If successful tenderer fails to supply material within the stipulated delivery date or material supplied is other than specification specified in Purchase Order(s); Director, ICFRE-RFRI reserves the right to procure the same or equivalent material from alternative sources at the vendor's risk, responsibility and cost. Any extra cost incurred in the procurement of the material from alternative source will be recovered from the Security Deposit / Pending Bills and if the value of the materials under risk purchase exceeds, the amount of Security Deposit and Pending Bills, the same may be recovered from the Tenderer, if necessary by due legal process.
15. The successful bidders will be required to submit a **Performance Security Deposit of Rs 25,000/-** in form of Demand Draft in favour of Director, Rain Forest Research Institute, Jorhat-785001, Assam from any commercial bank payable at Jorhat for the period of Contract i.e. one year from the date of finalization after which, the Bid Security without any interest will be released subject to fulfillment of all the Terms & Conditions of the contract. In case, the Rate Contract is extended for a period as deemed to be fit by the Competent Authority, then the Bid Security will be released within 15 days of expiry of the extended period.
16. In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the Purchase Order without assigning any reason thereof and nothing will be payable by the Institute. In that event the security deposit shall also stand forfeited.
17. The time period of Rate Contract is one year from the date of finalization of the tender. However, if necessary the time period may be further extended by 6 months.
18. The contract may be terminated at any moment of contract/ any time by giving one month prior notice on account of any of the following reasons.
 - i. On account of unsatisfactory performance
 - ii. Breach of Terms and Conditions of the Contract.

19. No equipments will be covered under this rate contract.

20. Price Bids will be opened only for those bidders who qualify for Technical Bids.

21. The Tenderers shall be presumed to have carefully examined the Terms and Conditions and have fully acquainted themselves with all details prior to bidding.

22. Clarification of bids:

a. To assist in the examination, evaluation, comparison of the bids, and qualification of the Bidders, the Purchaser, at its discretion, may ask any Bidder for a clarification of its Bid. The Purchaser's request for clarification and the response shall be in writing by post/email/fax etc. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered. No change, including any voluntary increase or decrease, in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic typing errors noticed by the Purchaser in the Evaluation of the bids. If a Bidder does not provide clarifications of its bid by the date and time set in the Purchaser's request for clarification, its bid may be rejected.

b. The bids will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions, etc. as prescribed in the Bid Document. The bids are liable to be treated as non-responsive and will be rejected if bidder does not upload qualifying and technical documents as required in the Bid Document.

c. If during the preliminary examination, the purchaser finds any minor infirmity and/or irregularity and/or non-conformity in a bid, the purchaser may waive the same provided it does not constitute any material deviation and financial impact and, also, does not prejudice or affect the ranking order of the bidders. Wherever necessary, the purchaser will convey its observation on such 'minor' issues to the bidder asking the bidder to respond by a specified date. If the bidder does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that bid may be ignored.

ILFR
23. Director, RFRI reserves the absolute right to cancel any or all the tender at any time during the bidding.

ILFR
24. Director, RFRI reserves the absolute right to terminate/ stop the contract at any time during the period of the contract if any deviation from the laid terms and conditions is found.

25. FORCE MAJEURE. Neither party shall be responsible for delays or failures in performance resulting from acts beyond the control of the party. Such acts shall include but not limited to acts of God, strikes, lockouts, riots, acts of war, epidemics,

Government regulation imposed after the implementation, communication line failure, earthquakes etc.

26. If any dispute or disagreement arises between the bidder and the Institute under any circumstance or in connection with the terms & conditions, they shall make every effort to resolve the matter amicably by direct negotiation.
27. All disputes which may arise between the service provider and Institute will be referred to the arbitrator. Arbitrator will be appointed by the Director General, ICFRE. The applicable Arbitration procedure will be as per Arbitration and Conciliation Act, 1996.

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बोली सुरक्षा घोषणा
Bid Security Declaration Form

(In Company Letterhead and signed and stamped by the authorized signatory)

Tender No. :

To

Director
ICFRE- Rain Forest Research Institute
Jorhat-785001, Assam

Sir,

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signature:

Designation:

Name:

Date:

Corporate Seal:

निविदाकर्ता/बोलीदाता से वचनबद्धता
Undertaking from the Tenderer/ Bidder
(In the letter head of the firm/company)

I/We have thoroughly examined and understood all the terms and conditions as conditions as contained in the Bid document, and agree to abide by them.

Yours faithfully

Signature and seal of the Bidder

Sl. No.	Details of the firm	
1	Name and address of the firm	Name: Address:
2	State clearly whether it is a proprietor or partnership firm or a Public Sector Unit	
3	Name and Address and Email ID, Ph & Mob No: of the authorized distributor (To be filled by the OEMs / Manufacturers)	Name: Address: Email: Ph. No: Mob No:
4	Tick the items for which rate contract is desired and state the names of the Brands/ Make for which rate contract is desired in the respective boxes	
	a Chemicals	Brands/Make:
	b Glasswares& Plasticwares	Brands/Make:

5	Details of Tender Fee	Name of Bank: Branch: Demand Draft No: Date: Amount:
6	Details of Bid Security	Name of Bank: Branch: Demand Draft No: Date: Amount:
7	Have your firm been blacklisted by any Central, State Govt. Dept./ Autonomous Bodies/ PSU etc.	
8	Full bank details of the firm	Name of the Bank: Branch: A/C No.: IFSC Code: Address:

Certified that:

1. That I/We have carefully studied all the terms& conditions of the Tender Document and shall abide by it.
2. That I/We will supply the items of requisite quality
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/ We hold the responsibility for the same.

Signature and seal of the Tenderer/ Bidder

Date:

Place:

PRICE BID FOR GLASSWARES



GOVERNMENT OF INDIA
MINISTRY OF ENVIRONMENT, FORESTS AND CLIMATE CHANGE
RAIN FOREST RESEARCH INSTITUTE-Jorhat

Tender No. :

Name of Firm/Bidder				
		Percentage of discount/rate offered		
Sl. No	Brands	In figures	In words	% of GST
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Date:

Signature and seal of the Bidder

PRICE BID FOR CHEMICALS



GOVERNMENT OF INDIA
MINISTRY OF ENVIRONMENT, FORESTS AND CLIMATE CHANGE
RAIN FOREST RESEARCH INSTITUTE-Jorhat

Tender No. :

Name of Firm/Bidder				
		Percentage of discount/rate offered		
Sl. No	Brands	In figures	In words	% of GST
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Date:

Signature and seal of the Bidder