



भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद
(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय भारत सरकार की एक स्वायत्त संस्था)
पो 0 ऑ 0 – न्यू फॉरेस्ट, देहरादून – 248 006 (उत्तराखण्ड)
Indian Council of Forestry Research and Education
(An autonomous Body of Ministry of Environment Forests & Climate Change, Govt. of India)
P.O. New Forest, Dehra Dun – 248006



No. 23-23/2016-17/ICFRE (RB)

Dated the 28th May, 2017

C I R C U L A R

It is to inform that Annual Performance Appraisal Report/Annual Work Report in respect of Scientists working in ICFRE and its Institutes/Centres for the year 2017-2018 shall be completed by the concerned Reporting /Reviewing officers as per the prescribed time limit.

In this regard, all the scientists reported upon, shall finalize their 'Annual Work Plan' specifying therein the targets/objectives/goals in accordance with Part 02 Sl. No. 2 of the APAR format in consultation with the concerned Reporting Authority before 30th May, 2017 positively.

All the Scientists shall attach the approved Annual Work Plan with their Annual Performance Appraisal Report format while submitting the same to the reporting/reviewing authorities for reporting/reviewing their APARs for the year 2017-2018.

This issues with the approval of the Director General, ICFRE.

Shivakumar
(Shivakumar C.M.) 8/5/17

Asstt. Director General,
Education and Recruitment Board,
Indian Council of Forestry Research and Education

Distribution:-

1. All DDGs/ADGs, ICFRE
2. All Directors of Institute/Centre under ICFRE
3. The Secretary, ICFRE
- ✓ 4. Head, IT Division with the request to place this circular in ICFRE website.
5. Guard file